



**CARDIFF LIFT
COMPANY**

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Environmental Policy

CARDIFF LIFT COMPANY

ENVIRONMENTAL POLICY

Cardiff Lift Company specialises in Manufacture, Installation and Maintenance of lifts. The main Environmental impacts from the company's activities are through its Offices and Manufacturing in Cardiff with on-site project work within the UK. Cardiff Lift Company is an SME that has a small impact on the Environment we recognise that our operations result in emissions to air and water, and the generation of waste. It is our aim to comply with legislation and 14001 standards, continue to reduce the environmental impacts of our business and operate in an environmentally responsible manner. This policy describes how we will achieve our aim.

This environmental policy applies to all of our operations including management, office services, manufacturing, site operations and procurement. Mr Adrian Brown (General Manager) has overall responsibility for ensuring that sufficient resources are made available to enable the business to achieve our environmental objectives and targets and that the policy is implemented.

Mr Mark Ferriera (Works Manager) has the day to day responsibility for ensuring that the requirements of this policy are being followed and for monitoring the effectiveness of the objectives. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Objectives

During this period, we aim to:

- Make efficient use of natural resources by conserving energy and water, minimising waste and recycling where possible.
- Meet our duty of care requirements in relation to waste by ensuring the safe keeping, transportation and subsequent recovery or disposal of waste.
- Use recycled construction materials whenever these can be commercially justified.
- Keep transport use to a minimum and regularly service vehicles to maintain their efficiency.
- Work with suppliers to ensure they recognise and reduce the environmental impact of their products and transportation.
- Include environmental considerations in investment decisions for new plant equipment or working practises.
- Inform and train all employees of the companies environmental objectives and how they can assist in meeting targets.
- Use the most environmentally friendly products whenever possible.

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Targets

To achieve our aims, we have set ourselves the following targets:

- Reduce vehicle emissions to air by the scheduling of work to reduce mileage and servicing all vehicles.
- Reduce the generation of general and hazardous waste by reducing the amount of stock held in stores and ensuring all jobs are accurately scoped and priced to ensure material usage is minimised.
- Recycle as much paper, cardboard, plastic, and metal waste generated in the office and factory as possible.
- Reduce paper usage by increasing the use of email and electronic documentation.
- Reduce energy consumption by monitoring energy usage and training staff on basic housekeeping.
- Achieve 14001 certification as soon as realistically possible within the timescales set by management over the coming review period.

Monitoring and Auditing

Progress against these objectives will be monitored through a number of mediums including;

- Annual management review of this environmental policy and any associated environmental procedures.
- Regular internal audits of environmental procedures
- The monitoring of environmental objectives and associated KPIs / targets
- Monthly management meetings

Communication

This environmental policy is available on our website www.cardiff-lift.co.uk . All members of staff will receive training on the environmental responsibilities of their role, and will be informed of any updates or revisions via e-mail or team meetings.

Signature:



Mr Adrian Brown

Position: Health & Safety Manager

Date: 8th January 2021

CLC-EP-2021

Review Date: Jan 2022